MILITARY RECORDS SEARCH REQUEST

Tennessee State Library and Archives
1001 Rep John Lewis Way North, Nashville, TN 37219
Website address: http://sos.tn.gov/tsla

NAME (Print) ____________________________________________
Street Address ____________________________________________
City __________________ State ______ Zip ______
Telephone ( ______ ) ______________________________________
E-mail (optional) _______________________________________

DELIVERY INSTRUCTIONS
Send record via U. S. Mail as ☐ Paper copy ☐ CD or via ☐ e-mail as a pdf. If the file exceeds 10 pages or 15MB, it will be copied to a CD. If none, or more than one, of the delivery instruction boxes are checked, a print copy only will be mailed.

PAYMENT TYPE: ☐ Check ☐ Money Order ☐ Credit Card
Make checks or money orders payable to: Tennessee State Library and Archives
Credit Card Information: ☐ Visa ☐ MasterCard ☐ American Express ☐ Discover (Debit cards not accepted)
Card Number: ________________________________ Expiration Date: ______(mm/yy) 3 Digit Security PIN ______
Name on card (PRINT): ____________________________ Signature __________

CERTIFIED DOCUMENTS (optional): ☐ Certify one copy of a document [$5.00 - This fee is in addition to the cost of the document.] There is an additional fee to certify each additional copy. Certification must be done at the time the document is ordered; we cannot certify a document once it is has left our building. Electronic documents cannot be certified.

FEES ARE NON-REFUNDABLE. They cover the cost of searching for, copying and mailing the index or transcription information you request (up to 20 pages). If more than 20 copies are required to fill your request, each additional page is 50¢ per page, per copy.

WARNING CONCERNING COPYRIGHT RESTRICTIONS: The copyright law of the United States governs the making of photocopies and other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not to be “Used for any purpose other than private study, scholarship or research.” If a user makes a request for, or later uses, a photocopy or reproduction for the purpose in excess of “fair use” that user may be liable for copyright infringement. This institution reserves the right to refuse to accept a copy order if, in its judgment, fulfillment of the order would involve violation of copyright law.

Printed Military Indexes & Abstracts from Published Sources

Revolutionary War (1775-1783) [$5.00]
☐ Revolutionary War pension abstracts (specify surname) Surname ____________________________

War of 1812 (1812-1814) [$5.00] (Select One)
☐ Index to War of 1812 officers and enlisted men, listing unit & commanding officer (specify surname)
☐ Index to War of 1812 pensions (specify surname) Surname ____________________________

Seminole Wars (1818, 1836) [$5.00]
☐ Seminole War service abstracts listing name, rank, date and place of enlistment, commanding officer, date and place of discharge (specify surname & year) Surname ____________________________ 1818 _______ or 1836 _______
Cherokee Removal (1836) [$5.00]
☐ Cherokee Removal service abstracts listing name, rank, date and place of enlistment, commanding officer, date and place of discharge (specify surname) Surname ________________________________

Mexican War (1846-1848) [$5.00] (Select one)
☐ Mexican War service abstracts listing name, rank, date and place of enlistment, commanding officer, date and place of discharge (specify surname)
☐ Mexican War pension abstracts (specify surname) Surname ________________________________

Civil War (1861-1865) [$5.00] (Select one)
☐ Index of Tennesseans, giving name, rank and unit (specify surname)
☐ Index of Confederate soldiers’ and widows’ pension applications, giving name, unit for soldiers and husband’s name for widows, and county of residence at time of application (specify surname). See index at http://sos.tn.gov/tsla/civil-war.

[To order Civil War service record itself, use area on form under Military Records on Microfilm] / [To order Confederate pension file itself, use area on form under Military Records on Microfilm]

Surname ________________________________

Spanish American War (1898) [$5.00]
☐ Service abstract provides name, rank, unit, date and place of enlistment, date and place of discharge. To search these names, go to: http://sos.tn.gov/tsla and search “index to service abstracts in the Spanish American War.”
Surname: ________________________________ County ________________________________

Military Records on Microfilm

Civil War (1861-1865) [$10.00 - Non-Tennessee Resident] [$5.00 - Tennessee Resident]
☐ Compiled service records of Confederate or Union soldier who served in a military unit formed in Tennessee. You must supply the soldier’s name and unit.
Name ________________________________ Unit ________________________________ Conf. ___ or Union ___

Civil War (1861-1865) [$10.00 - Non-Tennessee Resident] [$5.00 - Tennessee Resident]
☐ Confederate soldier’s or widow’s pension application. You must supply the name and pension application number.
To search the index, go to: http://sos.tn.gov/tsla and search “Confederate Pension Applications: Soldiers & Widows.”
Name ________________________________ Application number ________________________________

Civil War (1861-1865) [$10.00 - Non-Tennessee Resident] [$5.00 - Tennessee Resident]
☐ Tennessee Civil War soldier’s questionnaire (mostly Confederate). You must supply the name and unit. To search the index, go to: http://sos.tn.gov/tsla and search “Civil War Questionnaires.”
Name ________________________________ Unit ________________________________ Conf. ___ or Union ___

World War I (1914-1918) [$10.00 - Non-Tennessee Resident] [$5.00 - Tennessee Resident]
☐ WWI Draft registration forms for Tennesseans
Name ________________________________ County (required) ________________________________

World War I (1914-1918) [$10.00 - Non-Tennessee Resident] [$5.00 - Tennessee Resident]
☐ WWI questionnaires give information on military service, as well as the home life of the soldier. We can copy an individual soldier’s questionnaire. To search the index, go to: http://sos.tn.gov/tsla and search “Tennessee World War I Veterans’ Questionnaires.”
Name ________________________________ County (required) ________________________________

If you do not see a military record that you want listed on this form, please go to the Tennessee State Library and Archives web site at https://sos.tn.gov/tsla/history and use the ASK US A QUESTION link. You can also call us at (615) 741-2764 Tuesday – Saturday 8:00am – 4:30pm (Central).